



**Side by Side Board Meeting
October 24, 2017**

APPROVED MINUTES

I. Roll Call

A. Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, Nicole Shargoury, Jimi Napoli, Sally Davids, Kimberly Grimm, Jennifer Healy, Josh Dichele, Nell Conroy, Kristie Guevremont, Steve Stone

B. Members Absent: Steve Ferguson, Larry Cafero,

II. Public Session

None

III. Call to Order

A. Anne at 5:30

IV. Review of Minutes

A. Motion from Jimi, second by Jen

B. Attendance clarifications edited

C. Move to accept Josh

V. New Business

Remembrance of Bill Murphy - the board took a moment to celebrate the life of Bill Murphy and acknowledged the years of service to Side by Side. His presence and expertise will be missed. A proposal to name the new annex building after Bill was discussed. Kim will check with the City in regarding the process to name a building and from there the Board will discuss signage verbiage and options.

By Law review - the following changes were presented and discussed in modifying By-Laws.

Article II, Section 10 to be eliminated.

Article IV, Section 5 THE TREASURE to now read

The Treasurer shall see to it that an audited financial statement of the School is prepared for each fiscal year of the School in accordance with Article V, Section 1 below and such report is completed and delivered to the Board no later than 6 months after close of the relevant fiscal year.

Article IV, Section 8 STANDING COMMITTEES, Sub Section iii to now read

Parent/Teacher /Community/Organization (PTCO) (a majority of which shall not be members of the Board) PTCO committee representative on the Board shall report to the Board on a monthly basis any PTCO news and updates.

The above changes will be posted 10 days prior to the next scheduled board meeting and will be vote on at the next meeting.

REPORTS

Directors Update

I. NetStat Learning Series:

- Based on our positive student performance data the successful five-year renewal of our charter, the Side by Side administrative staff has been asked to conduct a workshop on behalf of the State Department of Education's Turnaround Office highlighting our practices. The NetStat Learning Series is an opportunity for public schools across the state to share best practices. Side by Side will be hosting a workshop for other schools demonstrating our collaborative system for enhancing student performance. We will be highlighting our process of teacher data teams, curriculum and instructional strategies and peer-walkthroughs.

II. Enrollment Update: October 1 enrollment was 235 students

III. Curriculum/Instruction:

- **Professional Day (Tuesday 11/7) agenda:**
 - ✓ **Morning Session:** K-8 classroom teachers will explore STEAM based pedagogy for developing resilience and collaborative skills in our students. Specifically, teachers will collaboratively engage in a Breakout EDU game in order to explore the way breakout platforms allows for the facilitation of games where players use teamwork and critical thinking to solve a series of challenging puzzles in order to open the locked box, with an ultimate goal of leading students to design games around core content.
 - ✓ **Afternoon Session:** K-8 classroom teachers will work from student profiles being designed in data teams to collaboratively plan interventions for at risk students. In particular, "outside the box" strategies will be explored directed toward supporting the whole child.

Building Committee

Construction is moving right along and slightly ahead of schedule. Completion of underground work done. Framing starts tomorrow. No new unexpected increase at this point as underground work is done. Building Committee meeting with architect and builder once a week, last two meetings have been quick as no unforeseen events.

Finance Committee

Not much activity at this point in the year.

Movements in accounts 1030 + 1203 as school has received first payment from state for per pupil allocations. Official count for this school year is 235 students.

6324A Natures Classroom field trip - every other year

6400E Building Repair maintenance - the amount is above budget - work for bathroom flooding.

\$50K change anticipated in RFC based on one less student and the outcome of the State budget reconciliation with an anticipated adjustable net income of \$30K vs \$80K.

Conversation ensued on different ways to raise funds.
"Friends of SBS" - Chair requests need to bring in people.

Additional revenues - new market tax credits. Could be helpful. Need hedge fund industry guidance. Anne also speaking to a Boston development person in health system and meeting to understand how her organization works. Matt was given info "funding the gap" solely for Charters which sounds like a loan program.

PTCO Update

Meeting schedule in November

Intention to discuss a replacement for Harvest Festival which was not feasible this year with the parking lot being consumed with construction.

Eighth Graders had their first fundraiser for Washington. Penny Wars \$348.27

Fundraising Report

Cocktails for a Cause all set. Donations are good, RSVP low but encouraging.
event in C4C .

donations good.

RSVP low but encouraging.

Motion to adjourn by Nicole, second by Kim

VIII. Set agenda for meeting 11/28 at 5:15pm

Roll Call

Public Session

Call to Order

Review of Minutes

New Business

Vote on ByLaw changes

Grant Writing

Reports

- Directors Update
- PTCO Update
- Finance Committee
- Building Committee
- Fundraising Committee

Executive Session

Set Agenda for Following Meeting.