



**Side by Side Board Meeting
March 27, 2018**

APPROVED MINUTES

I. Roll Call

A. Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, , Jimi Napoli, Nell Conroy, Peter Hadley, Josh Dichele, Steve Ferguson, Sally Davids Jennifer Healy, Nicole Shargoury, Larry Cafero

B. Steve Stone

II. Public Session

None

III. Call to Order

A. Anne at 6:13

IV. Review of Minutes

A. Motion from Peter, second by Steve F

B. no

C. Move to accept Sally, approved

V. New Business

Matt presented information previously presented a couple years back on why the school chose to eliminate an offering of a foreign language. Anne sited data that points to less than two hours a week is not efficient to master a language. Mary participated in the conversation and seconded that unless full emergence in the language there is no data showing proficiency. In addition, the current curriculum schedule is so full that adding language as a set class would prove to be difficult. Conversation arose about online programs, such as Ingenuity that could be offered to upper-class students. With such a program multiple language courses could be offered during set study hall or periodic open periods. Students could also work on the online course virtually any free time. Nell suggested a Spanish and French speaking book clubs for parents and students for the younger grades of our bilingual families. Jen requested that some sort of explanation should be on our website to answer why we do not offer foreign language. Mary would draft said language.

Move to vote on proposed 2018-19 school schedule. Larry motioned, second by Steve F, no discussion. Unanimously accepted

REPORTS

Directors Update

I. School days and 18-19 Calendar

- To date, Side by Side has had 6 weather-related closures. (we lost 4 days in March due to snow). We will add 5 of those make-up days in June and will eliminate 1 day for a total of 180. As of now, the tentative last day is June 18, 2018.
- The 2018-19 draft calendar is proposed for approval from the Board. The calendar calls for 180 student days beginning on August 29 and ending on June 10. Teacher and staff days remain the same as past years

II. Lunch service- unpaid balances

On February 28, SBS was notified by NPS of a \$4300 outstanding balance for Side by Side student lunch accounts. This was the result of negligence of families purchasing hot lunch, failure to submit F/R applications, and lacking communication from NPS. Since this time, SBS has reached out to all families to discuss each case-by-case. Families have been urged to pay, been given duplicate applications (and assistance for filling-out), and an opportunity for payment plan options when necessary. As a result, the balance owed is down to \$1900. This issue will continue to be addressed in this manner

III. SBA and NGSS Assessments

The Smarter Balanced Assessment (SBA) and Next Generation Science Standards (NGSS) Assessment are scheduled for spring 2018. These are the state/federally mandated standardized assessments for students in grades 3-8. (NGSS is only for grade 5 and 8). Side by Side will be administering the SBA to all students in Grades 3-8 during the period 4/24 – 5/17. Students in Grades 5 and 8 only will take the NGSS Assessment on 4/19. We will also be hosting spring season “KICK-OFF” celebration: On Monday, 4/23 we will be planning a special day for students to celebrate their accomplishments and to prepare for their forthcoming assessments. Stay tuned.

IV. NAEYC: SBS PreK accreditation

We have received notice from the National Association for Education of young Children regarding a 15 day window between April 16 and May 4 for a site visit. This is the final and most important step in the accreditation process. An assigned assessor will conduct a classroom observation and will then review Side by Side’s Program Portfolio and our Classroom portfolio. Marie I. has helped to facilitate this process since last year. In addition, our Prek staff (led by teachers Jen and Judie) have put in a lot of extra time and effort during the past 6 months to get these portfolios completed.

Building Report

Project continues to be on schedule.

Meeting with the Redevelopment office to review Sidewalk construction on Henry and Chestnut Street
Zoning is addressing signage issues as we will need to request a variance before the board
Working with the city/DPW to address drainage issues – requesting we be able to hook up to city sewer

Finance Committee

No significant change from prior month

Balance Sheet item #2500.01 Annex loan, was paid down \$300K on balance.

P & L bottom line income \$22K unfavorable to budget with a \$3200 loss but predominately timing;
largely #4110 Special Ed

PTCO Update

The PTCO held a fundraiser at Pump It Up on March 22 and raised approximately \$900. Families from all SBS classes were represented. The PTCO is in the process of planning a Spring Fling fair to be held at St Philip's Church on May 19.

Fundraising Report

There will be no booklet at the gala but instead basket numbers with a listing

Raffles will be done with names on raffle tickets

Invite going out tomorrow.

Meeting Shorehaven on Thursday to finalize menu and set up

Price increase to \$125, \$150 at the door.

April 27th, 6:30

Motion to adjourn by Jimi , second by Josh

VIII. Set agenda for meeting 4/24 at 5:30pm

Roll Call

Public Session

Call to Order

Review of Minutes

New Business

Reports

Directors Update

PTCO Update

Finance Committee

Building Committee

Fundraising Committee

Executive Session