



SIDE BY SIDE
CHARTER SCHOOL

Side by Side Board Meeting
January 26, 2016

APPROVED MINUTES

I. Roll Call

A. Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, Nicole Shargoury, Jimi Napoli, Mary Newbery, Melanie McGowan, Sally Davids, Cathy Cappellieri, Steve Ferguson. Chris Berich Larry Cafero Bill Murphy

B. Members Absent: Joy DeJaeger, Kimberly Grimm

II. Public Session

None

III. Call to Order

A. Anne at 5:35

IV. Review of Minutes

A. Motion from Chris, second from Melanie

B. Typo correction in Roll Call

C. Move to accept, approved by Cathy,

V. New Business

Evaluation of the Director to take place. Typically performed by Anne and Ms. Marie Ianozzi. In past Matt requests goals, said goals reviewed and set, followed with an evaluation by Anne and Marie. Request made to set up committee to do this that would include a community board member. Will ask Marie to serve but need additional board members. Anne will participate, Larry will join, Adhoc committee for evaluate Executive Director: Anne, Larry and Marie.

Contractual year for Matt and Mary. New contracts start July 2016 for three years. Cathy and Anne have met with Matt and Mary to discuss process. Mary's job description will elevate to Assistant Director including necessary state requirements and compensation package. Contracts negotiated up to this point will be email distributed and final contracts to be voted on at February meeting.

VI Reports

Director Update:

I. Staffing update:

- There are 2 approaching long term substitute teacher vacancies at Side by Side (grade 3; anticipated April-June and grade 4; anticipated February-June).
- Current certified teacher in TA position will be taking over Grade 4 (this was planned this way from the start of school year); Grade 3 position will be posted in March
- 2 new Teaching Assistant hired; one more has been offered

II. Facility update:

- New heating controls project completed; all new web-based controls and thermostats are in all classrooms and gymnasium
- Repairs to gymnasium air handlers finished
- Room 203 heat needs to be fixed; New valve needed for pneumatic unit

III. Northeast Children's Theater proposal:

- Seeking a school partner (SBS) for a one-day marketing partnership (see attached)

IV. Curriculum and Assessment update: (Mary Newbery)

January has been a busy month at Side By Side, as students finish up their winter round of NWEA MAP benchmark testing and teachers begin planning instruction for the next benchmark cycle. Mid-year projections will be shared at the February board meeting. Additionally, two important events will occur over the next several weeks

- On our early release PD day, which is tomorrow, January 27, 2016, teachers and school leaders will begin discussions and staff oriented activities as we enter phase one of our transition to standards based report cards. This transition is a final, crucial element in our transition to a Common Core curriculum and will entail sharing student achievement levels based on progress toward standards proficiency rather than percentages out of one hundred or traditional letter grades.
- We are entering the planning stages of year two of Common Ground, a grant funded artist residency program that is part of a collaborative partnership with the Aldrich Museum of Contemporary Art. This year, we will host British artist Peter Liversidge. Peter works in a wide array of formats, and is famous for submitting and realizing performative proposals carried out often times in non-traditional exhibition space. There will also be an opportunity for students to participate in some performative proposal realizations this summer in Ridgefield. Links to his bio and a video of his work with a London school are available below.

<http://www.skny.com/artists/peter-liversidge/>

https://www.youtube.com/watch?v=K_ifdMiHp8E

V. MEHIP/Anthem insurance (update):

- Problem with Stirling Benefits (MEHIP): software problems resulted in late payments from Stirling to Anthem causing denied claims for SBS employees. Ganim and Stirling rep met with Side by Side; issue has been resolved

VI. Tax return 2014 (form 990):

- Vote accept return, all approved

Finance Committee

Profit and Loss statement

Linda's comments noted throughout the reports

4090C - individual donor gift for snow plowing

4110 - Special Education reimbursement - timing favorable

4300 - Facilities grant completed

6112A & B - teacher replacements

6200A - health insure reflects new born addition

6330 - legal fees will grow

6400B - heat favorable to date because of mild weather

Balance Sheet

1203 - Facilities Grant, full drawn down

2404 - deferred revenue

I.T. person has not billed yet this year

PTCO Update

Breaking down of survey results will take place this coming month

Positive meeting and some momentum at last meeting. Goals were discussed.

Pump it up 1/27

Pot Luck Friday 2/5

Facilities committee

Met today, discuss replacing Upper School building.

Conversation with Bob Duff and a letter to Andy Fleishman - bottom line, we need a coalition of legislatures in area to have SBS on their radar screens. They in turn bring to their appropriate committees on our need to replace our upper school facility. Other significant part of this project is the raising of additional construction funds be it partially from reserves or mostly locating individual or company to spear head capital improvement funds campaign. There is a need of a small group to get up to Hartford to have face to face meetings. Charter School Coalition should also be reached to see if

they can contribute with their sources to lobby for our cause. Need BOD group to keep things moving. Need is \$5M.

Steve and Larry will work on formulating a legislature coalition. A question was brought up if BOD should reinvestigate cost of a modular facility. Possibly pricing is more favorable now with technological advancements in modular building and may be an easier financial goal to accomplish.

Fundraising

Norwalk Inn pricing went up quite a bit. Cathy to approach Norwalk Inn with modified menu to reach a more favorable cost for the event.

Garlic and Herb to use Mora Mora space as an alternative to Norwalk Inn.

Donations to start. Request for updated donation sheets.

Motion to adjourn by Nicole, second by Steve

VIII. Set agenda for 2/23 meeting at 5:15pm

Roll Call

Public Session

Call to Order

Review of Minutes

Accountant Review

New Business

Review of admin contracts

Reports

Directors Update

PTCO Update

Finance Committee

Facilities Committee

Fundraising Committee

Executive Session

Set Agenda for Following Meeting.