



SIDE BY SIDE
CHARTER SCHOOL

Side by Side Board Meeting
APRIL 25, 2017

APPROVED MINUTES

I. Roll Call

A. Members of the board in Attendance: Anne Dichele, Matt Nittoly, Adam Norris, Nicole Shargoury, Jimi Napoli, Melanie McGowan, Sally Davids, Steve Ferguson, Chris Berich, Joy DeJaeger, Kimberly Grimm

B. Members Absent: Larry Cafero, Bill Murphy

II. Public Session

None

III. Call to Order

A. Anne at 5:30

IV. Review of Minutes

- A.** Motion from Chris, second from Melanie
- B.** Edit visiting artist bio
- C.** Move to accept Chris, approved by Melanie,

V. New Business

Schedule meeting June 13, 4PM, graduation at 6pm

Teacher reps reported requests for a jean policy for teachers / staff and compensation for overnight trips. Was determined to be worked out with Director and if no agreement can be met then issue should be brought back to the board.

VI Reports

Director Update:

I. Side by Side new lease:

Officially amended and approved to meet requirements of DAS. Fully executed leases completed.

- II. Construction Grant Award:
- Official Grant award letter issued on 4/10
 - Pre Bid Review meeting on 5/3
- III. Curriculum & Instruction Update:
- Aldrich Museum partnership: (Artist in Residency)
- Artist-in-residency, Jean-Marc Superville Sovak is at SBS working with 7th grade students the week of April 24th as part of our “Common Ground” partnership with the Aldrich Museum of Contemporary Art. Student will be creating a digital museum to commemorate the 20th Anniversary of the school
- Addressing Chronic Absenteeism in school:
- Administration and Social worker have been working on plan to address chronic absenteeism rates in school. SBS’ rates have declined in the past year but demonstrate a sporadic trend. CSDE is now offering guidance and support in this area state-wide which will be included in our plan.
- IV. ELA SBAC testing for students in grades 3-8 is completed. No problems reported. Math SBACs are scheduled for the first 2 weeks in May.
- V. Parent forum scheduled for May 16 to discuss plans for new building construction. Board members encouraged to attend.
- VI. IMPORTANT DATES
- Lottery; Wed 4/26 at 5pm
 - Last day of school- June 14. (6/13 and 6/14 2 hour ED)
 - 8th grade graduation: June 13 @ 6pm

Finance Committee

Balance Sheet

1035 Fairfield County Bank - Annex Project - \$57K payments in March - addendum attached.

2205 Accrued Liabilities Other - reflects deposit payment for Gala.

2206 Accrued Liabilities IT - account zeroed out as all invoices up to date.

Profit and Loss statement

4110 Special Education - favorable balance is timing, will be absorbed by year end.

6330E IT - reflects statement above

6112A-1 -Classroom teachers - favorable variance will carry through to end of year.

6200A - Heath Insurance - favorable variance will carry through to end of year. New hire not on plan for 4 months, 1 termination of one month and overall rate decrease effective 12/01.

6323 I - Student Services - favorable variance will carry through to end of year.

6400D - Rent - unfavorable balance from initiation of Charter School assessment.

Finance committee is working on the 2017/18 budget to be presented following meeting.

PTCO Update

PreK classes - presented a Dinner Theater evenings; a literacy program that included dinner and dessert, 1- 17 people in attendance for one class, 19 families plus grandparents in second class.

Building committee

Forum schedule for 5/16 at 6:30pm to discuss with parent body on construction details and how they will impact the 2017-18 school year.

Formal bids for construction being submitted through month of May. Building Committee will review bids and award.

There will be the loss of some 25-30 parking spots during initial construction phase. Committee walking grounds with architect and a contractor to understand site work prior to construction and will report at next meeting.

Technology budget over. Budget at \$160K all inclusive security, fire, low voltage wiring, actual \$185K

Matt filing for facility grant application by Friday.

Securing furniture fixtures contract to be applied to facilities grant.

Meeting on Friday with construction attorney to finalize three separate insurance policies to purchase.

Modification to Annex will commence 6/15 and aiming to break ground 7/15 assuming construction company selected.

Fundraising

All set for the Gala this Friday. Help from board members during the event requested.

Motion to adjourn by Mel , second by Jimi

VIII. Set agenda for 5/23 meeting at 5:15pm

Roll Call

Public Session

Call to Order

Review of Minutes

Accountant Review

New Business

Presentation of 2017/18 budget

Reports

Directors Update

PTCO Update

Finance Committee

Building Committee

Fundraising Committee

Executive Session

Set Agenda for Following Meeting.