



**Side by Side Board Meeting  
May 22, 2018**

**APPROVED MINUTES**

**I. Roll Call**

**A.** Members of the board in Attendance: Anne Dichele, , Adam Norris, , Jimi Napoli, Kimberly Grimm, Nell Conroy, Peter Hadley, Josh Dichele, Steve Ferguson, Sally Davids, Jennifer Healy, Steve Stone, Nicole Shargoury, (Mary Newbery for Matt)

**B.** Larry Cafero, Matt Nittoly

**II. Public Session**

None

**III. Call to Order**

**A.** Anne at 5:35

**IV. Review of Minutes**

- A.** Motion from Adam , second by Steve F
- B.** Spelling mistakes (Stone, solid, A.V.Tuchy)
- C.** Move to accept , approved

**V. New Business**

No new business

REPORTS

**Directors Update**

**I. SBAC testing complete**

- All scheduled SBAC testing has concluded. We are just getting make-up tests for absent students completed

**II. SBS End of year**

- Class of 2018 Graduation is scheduled for Wednesday, June 13 at 6pm (The final, June Board meeting will take place just prior to graduation)
- Monday, June 18- last day for students

- Tuesday, June 20- last day for teachers
- Monday, June 25- current Annex building officially closed/scheduled for demolition

### **III. NetStat Professional Development for Charters**

- NetStat was a professional learning series required for the CT State Department of Education's Network Schools, Charter Schools and SI Grant Schools. The final session took place on May 13, which focused on STEM experiences in schools, Student Engagement, restorative practices, and leadership development, and Next Gen Science Standards

### **IV. Business Insurance:**

The package of our business insurance policies are scheduled to expire on June 30, 2018. This includes property, building, General Liability, etc. (Workers Comp and Directors/Officers coverage are not part of this package and they have a different renewal date). We are again being offered a 3 year lock-in renewal rate which is nearly identical to our former 3 year rate. This is great news and according to our broker it is extremely rare to be offered any multi-year lock-in for a school. There is a slight increase (less than \$1K), yet this new premium will also now include required "Cyber Risk" coverage. At this time, we are still waiting on a quote to include the new building. Please note that there will be an offset in cost—while the new building coverage must be added, we will be dropping coverage of the old building and the "builder's risk" premium will also expire once construction is completed.

### **V. Compensation schedule renewal:**

The current 3 year salary schedule (2016-2019) for certified teachers at Side by Side will expire in July 2019. A Compensation Committee will work with Linda Simmons to draft a new 3 year teacher salary schedule for Board review in fall 2018. Additionally, both the Executive Director and Assistant Directors' 3 year contracts are scheduled to expire in July 2019. The SBS Board will need to prepare to address this in fall 2019.

### **VI. SBS Professional Development/Title IV:**

Through Title IV and private grant awards, we have earmarked funds to support a technology integration plan for SBS. Effective spring 2018 this transition has begun. Recently, we have purchased 20 Chromebooks for our teaching faculty and have received access to Google "G-Suite for Education." "G Suite" is a suite of productivity tools (apps and programs) that can be used by teachers and students to securely interact with each other via devices. This will include co-editing documents, collaborative presentations, managing your classroom, creating interactive assignments, creatively communicating with parents and connecting teacher-student-parent through email, chat and video-conferencing. SBS has collaborated with CREC (Capitol Regional Education Center) to provide training and Professional Development for our teachers. CREC is one of the CT regional resource offices for CT public schools that can provide consultation and training for managing our new Google platform, and with specific app use that will best fit our program.

- Our first workshop hosted by CREC took place on Monday, May 21. This introduced the apps Nearpod and SeeSaw.
- We have continuous professional development from CREC planned throughout the 2018-19 school year.

- We will be purchasing between 40-70 additional student model Chromebooks in 2018-19 so that they can be used by more than one full class at a time

### **Building Report**

Meeting with commission for traffic authority on site to come up with a solution for entire neighborhood. Safety issue, primary concern. Original plan might not be a bad plan. Steve F on committee and will participate in proposals.

Contractor should be out of building in two weeks. We will have a temporary C of O and apply for full C of O once parking and landscaping is done. Final completion prior to school opening in August.

Dedication event to Bill Murphy to open building. Dates to be discussed

### **Finance Committee**

All is well and on schedule. Notes on following accounts:

#1035 State installment received making unbilled receivable per pupil allocation and FRC to reflect actuals

1303 other – balance is DC trip

AP high because of AV Tuchy late invoicing

P&L

4190B gala results are in above budget

Net income – good shape for this time of year.

### **PTCO Update**

Spring Fling cancelled last week due to bad weather, rain date 6/2

Meeting at end of year to plan for next year.

Tag Sale proposed for annex left overs

### **Fundraising Report**

Preliminary figure \$22,050 net for Gala. Small amount of reconciliation to do.

Cocktails for a cause – questioning on could and should it be in the new Annex? If not, securing venue needs to be done soon. Mara Mara venue came up in discussion again.

Suggestion that possibly multiple events for Board fund raising vs just the two traditional events. Consensus that Gala getting “old” and new, more exciting and less formal events to be designed.

Mary shared her experience from recent Carver fundraiser. She explained that they incorporate the older and graduated kids in the event so they can explain to attendees how important the Carver was in their experience.

Motion to adjourn by Steve, second by Adam

**VIII. Set agenda for meeting Wed 6/13 at 4:30pm**

Roll Call

Public Session

Call to Order

Review of Minutes

New Business

Discussion and vote of budget for school year 2018/19

Discussion and vote on new community board member

Reports

Directors Update

PTCO Update

Finance Committee

Building Committee

Fundraising Committee